

THE TOWN COUNCILS FOR THE TOWNS OF:

HOLLAND-BUKIT PANJANG  
JALAN BESAR  
TAMPINES

PASIR RIS-PUNGGOL  
SEMBAWANG

TANJONG PAGAR  
WEST COAST

# TENDER NOTICE

## APPOINTMENT OF LEGAL SERVICE PROVIDER FOR A PERIOD OF FIVE (5) YEARS WITH AN OPTION TO EXTEND FOR ANOTHER TWO (2) YEARS

**Eligibility** : Law firm registered with the Legal Regulatory Authority in Singapore. Solicitors must hold valid Practising Certificate from the Registrar of the Supreme Court.

**Tender Admin Fee** : \$109/- per set (inclusive of GST) non-refundable.

Tender Admin Fee shall be paid via Internet Banking or PayNow. Interested participants shall download the Request Form from <http://www.emservices.com.sg>. Interested participants shall verify their tender eligibility before making payment and email their request together with the completed Request Form and proof of payment to Procurement Manager at ✉: [MISC-24-004-TC@emservices.com.sg](mailto:MISC-24-004-TC@emservices.com.sg) before **7 days from the tender closing date**. Upon verification, the tender documents shall be emailed to eligible participants within 3 working days.

### Closing Date / Time

All tenders must be submitted in hard copy by hand in a sealed envelope marked with the above title and placed in a Tender Box on **23 Aug 2024 (Friday) between 08.30 am and 12.00 noon** at:

**EM Services Pte Ltd**  
**Block 201 Kim Tian Road, #03-400**  
**Singapore 160201**

Late submission received will not be considered.

The Town Councils reserve their rights not to accept the lowest or any tender without assigning any reason thereof.

No contract shall be awarded to a tenderer, if the tenderer or any of its directors and/or employees has been debarred by the Town Councils and/or Statutory Board and/or Government Bodies from participating in the same or all types of contracts. Any tenderer who are currently debarred shall not be eligible to participate in this tender.

Tender Result will be posted on the noticeboard at the Managing Agent's Office and published at <http://www.emservices.com.sg>.